

CIO Council Meeting Minutes
March 26, 2003
Albert Coates Government Complex

Attendees: Joe Lithgo (ITS), Gary Zeller (Agriculture), Mark Hughes (DENR), Bill Golden (Treasurer), Mary Sue Brown (ESC), Steven Hulsey (DOT), Paul Thurston (Commerce), Nancy Lowe (DJJDP), Wendy Kuhn (ITS), Ross Yannayon (ITS), Elaine Glass (DPI), Lee Mandell (NC League of Municipalities), Mike Fenton (ITS), Dave Rossi (ITS), Mark Griffith (ITS), Keith Stouder (ITS), Don Nattress (OSP), Wanda Cheshire (Alphanumeric Systems), Bill Kurdys (Correction), Bill Wade (Lockheed Martin), Dave Marcus (SecureNET), Giovanni Marsucci (Capitol city Consulting), Larry Free (Gartner), Don Allen (DHHS), Ben McLawhorn (OSC), Cliff Layman (AOC), Randy Barnes (DOR), Ed Johnson (DOJ), Clyde Poole (DHHS), Yugi K. Smith (State Auditor, and Bob Brinson (Correction).

Vice-Chairman Gary Zeller called the meeting to order at 10:00 A.M. Ed Johnson was introduced as the new CIO for Department of Justice. Minutes were approved as written.

The first agenda item was a report on a meeting of the CIOC Planning Committee to review current offerings of the Tangram asset management software. The new version is Version 5.0, and this is a free upgrade. Ross Yannayon of ITS reported that Tangram is preparing a webcast that will present a summary of the changes between Version 4 and 5. ITS and the Lt. Governor's office will participate in a pilot. Mary Sue Brown asked if this would be an enterprise initiative. Joe Lithgo said that there is no intent to go back to an enterprise repository model. Implementation will be agency-by-agency. Gary Zeller asked about advantages or disadvantages of an agency proceeding with the upgrade at this time if currently using the older version. Mr. Yannayon replied that he was not aware of particular advantages or disadvantages.

Joe Lithgo then gave the CIO's report for George Bakolia, who was unable to attend the meeting. The first topic was the Security Gap analysis. A sub-group of the IPPC has been formed to address security vulnerabilities noted in recent audit reports. Members are Lt. Gov. Perdue, Secretary Tolson, Secretary Beatty, Olin Broadway, Bob Brinson, and George Bakolia. The first phase will be a gap analysis that compares current security policy to industry standards. Vendor responses to an RFP are due April 10. Scope statement will be due one week after that, with work to commence as soon as possible, and work to be completed in 4-6 weeks. Phase 2 will be an assessment of agency security posture. On other topics, Mr. Lithgo noted that a new set of best practices relating to security had been posted on the security website, and that the Security Zone meeting had been held on March 25th. He also discussed the IPX-IP conversion effort. Security concerns require this change. Phase 1 is

nearing completion. Phase 2, which will remove all IPX transport, will begin in July. With regard to ITS staff changes, he said that Sharon Hayes had been detailed to Department of Administration, continuing to work on E-Procurement, and that Ilse Fogl had retired.

Wendy Kuhn then spoke about the NASCIO awards, asking for volunteers who might be interested in submitting projects for consideration. DPI, DOR, Treasurer, and DOJ all indicated they might consider submissions.

Ann Garrett talked about Email and Network Security Standards & Policy. Ms. Garrett began by saying that use of agency security tools would be allowed on agency network segments only. She then gave an overview of the Network Security Policy. She asked for and received CIOC endorsement. She then briefed the Security Zones Framework Standards, and asked for a vote. The CIOC was not ready to vote on these standards without having additional time to review. Randy Barnes suggested an e-mail vote be taken by April 28th. On another topic, Ms. Garrett said that Meta Group is working on a questionnaire to assess application security risk. Ms. Garrett suggested that materials were posted on the Security Portal, and that comments could be sent to Katherine White. Finally, Ms. Garrett discussed the Email Server Security Standard. This policy was endorsed by the CIOC. Mr. Zeller asked a question about the specific procedure for shutting down e-mail in response to threats, noting that e-mail has become a critical business function. Ms. Garrett offered to speak with Kern Rose on her staff, and get further details.

Mr. Lithgo and Ms. Kuhn then discussed the Services Description Catalog. They are interested in developing a forum to add, delete or change services. The CIOC offered the Planning Committee for this purpose.

Michael Fenton then gave an update on the Statewide Technical Architecture, with specifics on a new initiative to continually refresh, or "evergreen," the Architecture. The first step is to bring forward to the TAPCC and IRMC a maturity review of the Architecture. This will describe a process. The second step is a training component. The final step will be to actually start writing, with the assistance of CIOC volunteers. Ms. Barnes asked if the CIO's had seen any of these documents; Mr. Fenton said "no", and that he would send them out. He said that the web page is being redesigned. He asked especially for help in the area of, "How do we implement on a particular platform?"

In other business, Ms. Barnes said that her Project Management Office (PMO) working group has met. The next meeting is April 4th, and they will work with OSP to educate them on the PMO concept. Don Nattress from OSP noted that he plans to use the OSP Advisory Council to work on this.

Ms. Brown asked if we had a quorum; Mr. Zeller said he would confer with Chairman Locklear on this matter. Steve Hulsey noted the retirement of ED

Walker. Mr. Lithgo made a statement thanking both Ilse Fogl and Sharon Hayes for their work with the CIOC. Mr. Zeller mentioned that a location was needed for the next CIOC meeting. Mr. Hulsey said that he would check on the DOT Board Room. Mr. Zeller requested a volunteer to take minutes for the April meeting.

The meeting was adjourned at 10:55 A.M.